

**James F. Polk | Escondido, CA | (657) 234-2232 | jfpolk@gmail.com**

## **EDUCATION**

**Enrolled: California Coast University – Masters in Business Administration.**

3 Units Completed & in Good Standing. **Est. Graduation Date: Winter (2026).**

**Currently Ongoing:** Blockchain Mastery, CodeCademy & 15+ MCLE Credits Yearly.

### **Completed Training Programs**

- **Dapp University Blockchain Developer Bootcamp (2023).**
- **USD ABA Curriculum Approved Paralegal Training Program (2014).**
  - **Courses:** Family Law, Criminal Law, General Litigation, Real Estate.
  - **Internship:** Criminal Defense.

**Undergraduate BA in Religion: California Lutheran University (2001).**

- **Religion Major Classes 3.9 GPA | Overall GPA 3.323.**
- **Honors:** Resident Assistant, Religion Departmental Assistant for College Professors, YoungLife Leader, Westlake Lutheran Youth Director working for CLU Systematic Theology Professor.

## **WORK EXPERIENCE**

- **Securitas Private Patrol Supervisor:** OHCC Country Club **Feb. '22 - Present.**
- **SAAS Entrepreneur:** DocupletionForms.com & RetainerCrypto.Online **2018 – Present.**
- **Self-Employed Contract Paralegal:** ApexLawService.com 2015 - **Present.**
- **SD County Registered Process Server:** ABC Legal **Sept. '21 - Jan. '22.**
- **Self-Employed:** SD County Legal Document Assistant **Sept. '21 - '23.**
- **SpeedWay Gas Assistant Manager:** During 7-11 Corporate Buyout **'19 - '21.**
- **Juvenile Probation Youth Advocate:** YoungLife and then allinservice.org **'12 - Present.**
- **Self-Employed RE Investor/Landlord/Flipper:** Escondido, Oceanside, Victorville **'07 - '14.**
- **Mortgage Loan Officer:** Better Mortgage Professionals & Network Mortgage & Realty **'04 - '07.**

## **PAST EXPERIENCE**

### **Work Completed in Different Related Law and Technical Programs**

- **2022 | American International Law School:** 1<sup>st</sup> Year (Crim, Civ., Torts).
- **2015 | Ashford Online MS Criminal Justice:** 6 Units (505 & 510).
- **2012 | Taft Law School Distance Program:** 1 Unit (Intro. Course).
- **2010 | Palomar Community College:** 6 Units (Business & Business Law).
- **2008 | USMC Abrams Mechanic School:** Graduated 3<sup>rd</sup> in Class Rank.

### **Organizational/Social/Community Work**

- **Phelan, CA:** Evergreen Lutheran Church Council President & Education Chair '11.
- **Escondido, CA:** YoungLife Leader, Charter HS Football Coach and Substitute Teacher '06.